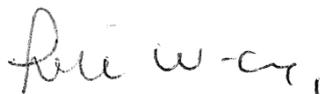


Date of issue: Friday, 7 December 2018

MEETING:	CABINET Councillor Swindlehurst Councillor Hussain Councillor Anderson Councillor Carter Councillor Mann Councillor Nazir Councillor Pantelic Councillor Sadiq	Leader of the Council and Cabinet Member for Regeneration & Strategy Deputy Leader of the Council and Cabinet Member for Transformation & Performance Environment & Leisure Planning & Transport Regulation & Consumer Protection Corporate Finance & Housing Health & Social Care Children & Education
DATE AND TIME:	MONDAY, 17TH DECEMBER, 2018 AT 6.30 PM	
VENUE:	VENUS SUITE 2 - ST MARTIN'S PLACE, 51 BATH ROAD, SLOUGH, SL1 3UF	
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	NICHOLAS PONTONE 01753 875120	

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



JOSIE WRAGG
Chief Executive

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest <i>All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i>		
2.	Minutes of the Meeting held on 19th November 2018	1 - 6	
3.	2019/20 Medium Term Financial Strategy - Tranche 1 Savings Proposals	7 - 20	All
4.	Council Taxbases for 2019/20	21 - 26	All
5.	Public Spaces Protection Orders	27 - 50	Colnbrook with Poyle; Foxborough; Langley St Mary's
6.	Slough Cycle Hire and Hub Update	51 - 58	All
7.	References from Overview & Scrutiny	To Follow	All
8.	Notification of Forthcoming Decisions	59 - 70	All
9.	Exclusion of Press and Public It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the Agenda, as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).		
PART II			
10.	Redevelopment of Old Library Site	71 - 82	Central
11.	Strategic Asset Purchases 2018	83 - 88	All
12.	Disposal of Former Chalvey Youth and Community Centre, Darvills Lane, Slough, SL1 2PH	89 - 130	Chalvey

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Note:-

Bold = Key decision

Non-Bold = Non-key decision

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Cabinet – Meeting held on Monday, 19th November, 2018.

Present:- Councillors Swindlehurst (Chair), Hussain (Vice-Chair), Anderson, Carter, Mann, Nazir, Pantelic (from 7.06pm) and Sadiq (from 6.56pm)

Also present under Rule 30:- Councillors A Sandhu and Sharif

Apologies for Absence:- None

PART 1

65. Declarations of Interest

In relation to agenda item 7: Chalvey Regeneration Strategy, Councillor Hussain declared that she lived in the Chalvey ward.

66. Minutes of the Meeting held on 15th October 2018

Resolved – That the minutes of the meeting of the Cabinet held on 15th October 2018 be approved as a correct record.

67. Performance & Projects Report Quarter 2 2018/19

The Performance & Information Manager and the Programme Management Lead gave a presentation on the latest performance information for the second quarter of 2018/19; updated on the progress of key projects; and delivery against manifesto commitments.

More than a half (53%) of the Council's performance indicators were achieving the desired results and were rated 'green' with a further third (35%) of other indicators close to target. There had been a deterioration in performance four indicators since the previous quarter relating to child protection plans, uptake of health checks, crime rates and proportion of residents claiming certain benefits. However, there had been an improvement in indicators relating to the number of 16 to 17 year olds not in education, employment or training; street cleanliness and Business Rates income.

The one 'red' rated indicator related to the number of homeless households in temporary accommodation which had risen significantly in recent years. The Council had taken action to address the problem including investment in James Elliman Homes and this had contributed to the first decline in the number for two years.

An overview of progress of key projects was provided and it was noted that 60% were rated 'green' and a further 28% 'amber'. The delivery of manifesto commitments was also detailed in the report. Lead Members asked a number of questions about the progress of specific indicators and projects where delivery was not on track and assurance was provided that action had been

taken to address issues that had arisen. At the conclusion of the discussion the report was noted.

Resolved – That the Council's current performance as measured by the performance indicators within the balanced scorecard, the progress status of the gold projects and the manifesto commitments be noted.

68. Chalvey Regeneration Strategy Update

The Project Manager, Regeneration introduced a report that summarised the progress of Phase 2 of the Chalvey Regeneration Strategy and set out proposals for Phase 3 which would result in further investment of over £150m in the next ten years. An addendum to the report was also considered which sought approval to introduce a Public Spaces Protection Order to address anti-social behaviour issues in Chalvey.

(Councillor Sadiq joined the meeting)

The current Chalvey Regeneration Strategy had been agreed by Cabinet in 2013 and in the subsequent five years a range of schemes had been delivered to provide new homes on sites such as Ledgers Road, the former Cross Keys Public House and Chalvey Road East petrol station; access to new changing facilities and a multi-use games area; and addressed the problems of anti-social behaviour. Phase 3 would include projects to remodel the Council's St Martin's Place offices into 64 social and affordable properties for rent; the redevelopment of Tower & Ashbourne Houses; the new Grove Academy all-through school; a new Chalvey Hub; and the redevelopment of sites on Tuns Lane and Montem Leisure Centre. The uncompleted schemes from Phase 2 – Chalvey Halt and the former SSE site would also be included in Phase 3.

(Councillor Pantelic joined the meeting)

The Cabinet welcomed the excellent progress in delivering the majority of projects in Phase 2. The redevelopment of blighted sites had enhanced the area and provided much needed new homes and other facilities as well as raising standards and aspirations. Lead Members remained committed to taking forward the schemes not yet achieved such as the Chalvey Halt. The Cabinet considered and agreed the proposal in the addendum to introduce a Public Spaces Protection Order for Chalvey to tackle the anti-social behaviour issues residents were experiencing.

Speaking under Rule 30, Councillor Sharif addressed the Cabinet and commented that whilst several of the projects were welcome, the new properties built were primarily for people moving into Chalvey and caused additional pressures on transport infrastructure and other services. Several specific localised issues of inadequate parking, traffic congestion, poor drainage and anti-social behaviour were also noted which he said residents wanted to be addressed. It was responded that the report focused on the

projects in the Chalvey Regeneration Strategy and that the issues raised could be addressed through the existing highway maintenance programme. The Cabinet agreed that it was important to have a robust green travel plan for Grove Academy. It was agreed that in addition to the scheduled update on the Regeneration Strategy in April 2019, the Cabinet would receive an update on the transport and highways issues raised in February 2019.

At the conclusion of the discussion, the Cabinet welcomed the update, supporting the proposals for Phase 3 and agreed the recommendations in the report and the addendum relating to the PSPO.

Resolved –

- (a) That it be noted that in the period since October 2013, 111 new homes have been completed in Chalvey, providing 23 affordable properties that are now owned by Slough Borough Council.
- (b) That it be noted that whilst not formally included in Phase Two of the Chalvey Regeneration Strategy, the Council's Joint Venture Partner, Slough Urban Renewal ("SUR"), completed the extension of Claycots Primary school in December 2017, the refurbishment and extension of Slough Ice Arena in March 2018 and Salt Hill Activity Centre in May 2018.
- (c) That it be noted that in the period since October 2013, circa £53m has been invested in regeneration-led projects in Chalvey that combine, housing, health and wellbeing outputs and outcomes set out in the 5 Year Plan.
- (d) That it be noted that a planning application was submitted for the construction of Grove Academy on 15 October 2018 and that both the school and the new Chalvey Hub (subject to planning) are intended to go on site in spring 2019, with completion anticipated by November 2020.
- (e) That it be noted that a planning application in relation to the proposed demolition and redevelopment of the Tower & Ashbourne site is expected to be submitted in December 2018.
- (f) That it be noted that SUR will submit the planning application for the proposed redevelopment of the former Montem Leisure Centre by April 2019, with demolition of the Montem Leisure Centre expected to commence by July 2019.
- (g) That an update report be provided every 6 months, with the next update scheduled for April 2019. This report will set specific targets on anticipated social, community and economic development outputs and outcomes associated with the delivery of the physical assets. Additionally, officers will establish a series of indicators to evaluate the health and wellbeing outcomes that are secured through a

collaborative and integrated strategy that will see the introduction of new affordable housing, healthcare services and educational facilities in Chalvey (see sections 5.13 – 5.16 of the report).

- (h) That a Public Spaces Protection Order (PSPO) within the Chalvey and Central ward as at Appendix 2 of the report be approved to address current issues of ASB affecting the local community for a maximum period of three years as defined by the Anti Social Behaviour Crime and Policing Act 2014.
- (i) That in addition to the regular 6-monthly update reports, the Cabinet receive an update on the plans to address traffic and transport issues arising from to the new Grove Academy in February 2019.

69. Quarterly Financial Update - Revenue, Quarter 2 2018/19

The Service Lead Finance introduced a report that provided the Cabinet with an update on the financial position of the Council's revenue account for the second quarter of the year to the end of September 2018. Approval was also sought for write off requests and virements.

The Council's net expenditure for the period was £2.95m over budget and reasons for the adverse variance were explained. These included additional costs associated with adult social care packages and temporary accommodation for homeless families. The General Fund revenue forecast for the end of the year was an over spend of £3.227m. The Cabinet noted the various management actions and plans to address the underlying budget issues and these had contributed to an improvement in the October figures which would be reflected in future reports.

Lead Members discussed a range of issues including to use of additional funding provided for adult social care, home to school transport costs and the potential to accelerate the capital investment in housing to relieve some of the pressures on the temporary accommodation budget. Officers responded that it would be possible to re-profile capital budgets if suitable properties were identified for purchase through James Elliman Homes.

The virements and write off requests totalling £616k for the three month period were considered. The principle reasons was uncollectable business rates as a result of companies being dissolved, liquidated or in administration. The Cabinet approved the virements and write off requests.

A delegation was sought about changing the interest arrangements for Slough Urban Renewal LLP as detailed in section 9 of the report. The amendment proposed about changing from charging interest to a management fee would not result in any financial loss to the Council or SUR. Members approved the delegation of this matter to the Director of Finance & Resources.

Resolved –

- (a) That the reported and underlying financial position of the Council as at the second quarter of the year be noted;
- (b) That the management actions being undertaken by officers to reduce the budget pressures be noted;
- (c) That the budget virements as explained in paragraph 8.01 of the report be approved;
- (d) That the write offs as requested in paragraph 8.03 of the report be approved;
- (e) That the S151 officer be given delegated authority to sign a members resolution agreeing that Morgan Sindall Investments waive interest due to them from 1 January 2018 to the end of the Slough Urban Renewal Wexham Green project in order to charge a development management fee as in paragraph 9 of the report.

70. Quarterly Financial Update - Capital, Quarter 2 2018/19

The Service Lead Finance introduced a report that summary of spend against capital budgets for the second quarter of 2018/19.

The revised capital budget for 2018/19 was £252m and schemes in the capital programme continued to be delivered. There had been some delays in secondary school expansion projects and the risks were being managed. The overall level of slippage was 12% which was a significant improvement in the historic position.

The Cabinet discussed a number of specific schemes and issues including the further investment in the schools estates; the progress on the hotel scheme; and the LED street lighting project which had been led by SBC and delivery in Slough was complete.

At the conclusion of the discussion the report was noted.

Resolved – That the Capital activities for the second quarter of 2018/19 (April to September 2018) as set out in the body of the report be noted.

71. Local Welfare Provision Policy Progress Report

The Lead Member for Corporate Finance & Housing and the Director of Regeneration introduced a half year update report on the Local Welfare Provision (LWP) Policy. The scheme provided assistance for vulnerable people and replaced the former centrally funded DWP Community Care Grants and Crisis loans.

Cabinet - 19.11.18

The Cabinet noted the update on the half year spend, reasons for the spend and the impact of Universal Credit on LWP. There had been 943 applications received in the first six months of 2018/19 which was slightly lower than the 964 received during the comparable period in the previous year. 714 of the applications had been approved for a variety of purposes including vouchers for food and essential white goods and furniture. The current levels of demand were within budget and it was not considered necessary to increase resources at the current time although the position would be monitored.

Lead Members discussed the impact of Universal Credit and were particularly concerned that the proportion of people on Universal Credit with rent arrears for Council tenancies (54%) was significantly higher than those on Housing Benefit (6%). Despite the difficulties caused by the introduction of UC, Members welcomed the fact that the LWP continued to provide some short term assistance for people in Slough. Since the DWP funding had ceased, there was no obligation on local authorities to provide a LWP scheme. A recent report from the Centre for Responsible Credit (CfRC) had recognised that Slough had not only continued its scheme whilst many other authorities had cut theirs, but it had increased the budget to £300,000.

The Cabinet welcomed the support that LWP continued to provide and the update was noted.

Resolved – That the report be noted.

72. References from Overview & Scrutiny

There were no references from Overview & Scrutiny.

73. Notification of Forthcoming Decisions

The Cabinet considered and endorsed the Notification of Decisions published on 19th October 2018 which set out the key decisions expected to be taken by the Cabinet over the next three months.

Resolved – That the published Notification of Key Decisions for the period between November 2018 to January 2019 be endorsed.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 8.10 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 17 December 2018

CONTACT OFFICER: Barry Stratfull: Service Lead Finance, Deputy Section 151 Officer
Neil Wilcox: Director of Finance and Resources, Section 151 Officer

(For all enquiries) 01753 875358

WARD(S): All

PORTFOLIO: Cllr Swindlehurst: Cabinet Member for Regeneration & Strategy and Leader of the Council

PART 1
KEY DECISION

2019/20 MEDIUM TERM FINANCIAL STRATEGY – TRANCHE 1 SAVINGS PROPOSALS

1 Purpose of Report

The aim of the Medium Term Financial Strategy (MTFS) is to model income, expenditure and resource requirements, over a four year period (2019/20 to 2022/23). The MTFS informs officer and member discussions regarding the Council's future financial position and the forthcoming Revenue Budget 2019/20.

The assumptions and figures within the MTFS will change during the course of the year as further information is released by government and detailed work is undertaken by officers. This update highlights the latest MTFS position as at December 2018.

2 Recommendations

The Cabinet is requested to resolve that:

- a) The Medium Term Financial Strategy and the associated figures and projections contained within the report be noted.
- b) The savings listed in Appendix A be approved in principle, to allow officers sufficient time to plan and ensure they are able to be implemented, if agreed at Full Council on 21 February 2019, from the start of the next financial year.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

The report indirectly supports all of the Council's strategic priorities and cross cutting themes by ensuring sufficient financial resources are available to allow the Council to function and fulfil its statutory obligations.

3b Five Year Plan Outcomes

The report helps achieve the Five Year Plan outcomes by contributing to the Council's financial planning and ensuring the five outcomes are adequately resourced.

4 Other Implications

(a) Financial

The financial implications are contained within this report

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal	N/A	N/A
Property	N/A	N/A
Human Rights	N/A	N/A
Health and Safety	N/A	N/A
Employment Issues	A number of posts may be affected by changes proposed during the revenue budget process 2019/20 to ensure the Council adheres to its Medium Term Financial Plan. If necessary these will be managed through the council's restructure, redundancy and redeployment policy and procedure.	N/A
Equalities Issues	Equalities Impact Assessments will be undertaken and considered as budget growth and savings options are identified during the course of this financial year.	N/A
Community Support	N/A	N/A
Communications	N/A	N/A
Community Safety	N/A	N/A
Financial	Detailed within the report	N/A
Timetable for delivery	N/A	N/A
Project Capacity	N/A	N/A
Other	The MTFs is not a fixed set of numbers and is necessarily based on various financial forecasts and assumptions that will inevitably change during the year. Regular MTFs	N/A

	updates have been provided to Cabinet during the course of 2018/19.	
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(c) Human Rights Act and Other Legal Implications

The Council has a number of statutory functions to perform. Any savings must not undermine the Council's responsibilities to provide minimum levels of provision in key areas. The set of savings proposals for 2019/20 do not recommend any savings that will affect the council's ability to carry out its statutory functions. However, Members should be mindful of the cumulative year on year effects of savings and reductions in services and continue to make assessments of the impact on statutory functions. All the savings proposals included within this report, if ultimately agreed by Council, will be closely monitored throughout the financial year and reported to Cabinet via the quarterly Financial Monitoring reports.

(d) Equalities Impact Assessment

Equalities Impact Assessments will be reported as part of the overall revenue budget setting report to be presented at full Council in February 2019.

(e) Workforce

Where necessary the Council has a number of measures to minimise compulsory redundancies including;

- Developing staff skills to redeploy to alternative roles.
- Obtaining staff savings from deletion of vacant posts.
- Opportunities for Voluntary Redundancies.

The Revenue Budget is built on the assumption that there will be no significant impact on staffing.

5 Supporting Information

5.1 Summary

5.1.1 Local authorities in England are facing unprecedented challenges with regards to financial resilience and ongoing stability. The Local Government Association (LGA) has warned that councils in England face an overall funding gap of £5.8bn by 2020. In addition, local authorities are experiencing substantial pressures on social care and housing services. There is, therefore, a great deal of public concern and scrutiny regarding the financial resilience of all local authorities and Slough BC is most certainly not immune.

5.1.2 Unprecedented challenges require robust responses. Ever since the age of public sector austerity was introduced, by central government following the financial crash in 2008, local authorities have been seeking to manage increasing demand for statutory services within ever reducing levels of funding. Going forward, Slough Borough Council must ensure it has both the method and the financial means to continue to serve its local residents and businesses. It must be clearly stated at the outset of this report that this is not an easy process – the majority of quick financial

wins the Council could make were made over the past ten years, and still government funding levels have continued to fall.

- 5.1.3 The Council must also maintain an appropriate level of easily accessible financial reserves to protect the Council against future budgetary impacts and the continued financial pressures and constraints that the Council faces. The Council must also manage the risks surrounding its budget estimates to ensure that they are robust and to ensure that the budgets ultimately agreed are managed and delivered in year.
- 5.1.4 Given the scale of ongoing reductions in central government funding for local authorities and the current restrictions on increasing council tax (whereby any increases over 3% require a local referendum), continuing to modernise and reform services; find more efficient ways of working and more efficient methods and models of delivering our services remains important. Further, the Council is currently facing numerous significant financial challenges: the demand for services is increasing (particularly with regard to Adult's Social Care, Children's Services and Homelessness/Temporary Accommodation).
- 5.1.5 This Medium Term Financial Strategy requires the Council to take a more commercial approach to its finances and the significantly increase its financial reserves to ensure SBC is financially resilient for the future. The Council can only operate within its financial means. The implications of this approach are set-out, in more detail, later in this report.
- 5.1.6 Officers and Members believe the Council is well prepared to meet the financial challenges that lie ahead, whilst recognising that the necessary response is not easy and will require difficult choices to be made. SBC has a strong history of ensuring a balanced budget is delivered each year; has successfully delivered a number of change and transformation projects in recent years; whilst being at the forefront of many local authority innovations, for example setting up James Elliman Homes to start addressing Temporary Accommodation issues and the Council's partnership with Morgan Sindall Investment Limited – Slough Urban Renewal (SUR). At the same time, the Council has maintained investment in its infrastructure through the approval of capital budgets to deliver a variety of programmes, including the substantial enhancement of the borough's leisure facilities.
- 5.1.7 This Medium Term Financial Strategy (MTFS) sets out the updated Council's future financial plans and the context for the 2019/20 revenue budget. The guiding principles behind the MTFS are as follows:
 - 1) The Council will operate within its financial means.
 - 2) The Council will seek to increase its financial reserves to the unitary average over the next four years (approximately £30m).
 - 3) The Council will use Slough Urban Regeneration (SUR) profits to firstly increase reserves and then to fund one off growth initiatives.
- 5.1.8 Slough Council accepted the offer of a four year grant settlement from the Government in 2016/17 to ensure predictability of funding. The MTFS is, therefore, based on this expected level of funding.

5.1.9 Although the four year deal did provide the Council with some certainty regarding its future funding levels; the agreement also resulted in central government reducing the amount of funding it provided the Council by £26.448m over the same period. It can be seen in Table 1 below that the Council will, from 2019/20, receive £12.355m less per annum from central government than it did three year's previously in 2016/17.

Table 1: Central Government Funding for SBC 2016/17 to 2019/20

Revenue Support Grant	
Year	£m
2016/17	18.477
2017/18	13.181
2018/19	9.680
2019/20	6.122

5.1.10 The Government has recently announced the Provisional Local Government Finance Settlement 2019/20 will be published after 11 December 2018. This Provisional Settlement will provide further certainty regarding:

- Slough BC's New Homes Bonus allocation;
- Whether Slough's joint bid with other Berkshire authorities to continue as a Business Rate Pooling Scheme pilot in 2019/20 will be accepted;
- Whether there is any relaxation concerning the Government's Council tax Capping Rules.

5.1.11 An update on the main items arising from the Provisional Local Government Finance Settlement 2019/20, if published in time, will be provided at the Cabinet meeting.

5.1.12 For the current year (2018/19) the general revenue budget was set at £101.112m with a Band D council tax of £1,331.89. Council tax was increased by 4.5% which included the government's 3% precept for Adult Social Care.

5.2 Updates to Medium Term Financial Strategy since October 2018

5.2.1 Cabinet last reviewed the Medium Term Financial Strategy for 2019/20 to 2022/23 at its meeting on 15 October 2018. At this time a funding gap, between what the Council estimates it is required to and the funding available for 2019/20 was projected to be £3.244m.

5.2.2 The latest financial projection indicates that this funding gap has substantially reduced to £1.657m. However, it is important to note that, in order to set a balanced budget as required by legislation, this funding gap will need to be closed by the time Full Council agrees the Revenue Budget 2019/20 at its meeting on 21 February 2019.

5.2.3 The latest MTFS projection, as at 5 December 2018, is set out in Table 2 below

Table 2: MTFS 2019/20 to 2022/23 – Latest Projection

	December 2018 Cabinet			
	19/20	20/21	21/22	22/23
	£'000	£'000	£'000	£'000
<i>Ctax Increase Assumption</i>	3.00%	3.00%	3.00%	3.00%
Base Position (Excluding Parish Precepts)	101,002	101,643	102,816	105,654
Base Budget Changes	3,694	3,140	3,140	3,140
Directorate Growth	725	725	725	725
Estimated Pressures	5,976	1,000	1,000	1,000
Revenue Impact of Capital Programme	1,321	711	656	656
SUR Income	(1,500)	(750)	0	0
SUR Income (Previous Year)	4,239	1,500	750	0
Savings Identified	(7,649)	(934)	(270)	(100)
Transformation Fund Savings	(5,010)	(4,040)	(2,600)	0
10% TF Contingency	501	404	260	0
Total Forecast Expenditure	103,300	103,399	106,477	111,075
Council Tax Income	58,983	62,081	65,482	68,996
Retained Business Rates	32,793	33,535	34,142	34,865
Revenue Support Grant	6,122	5,527	4,920	4,920
New Homes Bonus	2,445	1,673	1,110	1,110
Additional Adult Social Care Grant	1,300	0	0	0
Total Estimated Funding Available	101,643	102,816	105,654	109,891
CURRENT FUNDING GAP	(1,657)	(583)	(823)	(1,184)

5.2.4 Since the October 2018 Cabinet meeting the projection has changed as follows:

Table 3: Change to MTFS Projection (October to December Cabinet)

	19/20	20/21	21/22	22/23
	£'000	£'000	£'000	£'000
Base Position	0	1,100	2,965	2,965
Estimated Pressures and Growth	1,346	(75)	0	0
Savings Identified	(1,958)	(489)	(70)	(100)
Transformation Fund Savings	124	379	720	0
Forecast Expenditure	(487)	915	3,615	2,865
Estimated Funding Receipts	(1,100)	(2,965)	(2,965)	(2,965)
Total Change (Better) / Worse	(1,587)	(2,050)	650	(100)

5.2.5 The main changes in the MTFS projection, since the report to Cabinet in October 2018, are set out below.

Estimated Pressures and Growth

5.2.6 The MTFS includes an estimate of growth required to address a number of Directorate pressures arising in-year and reflected in the Council’s Revenue Budget Monitor. A final decision on the pressures that will require addressing in the 2019/20 Revenue Budget will be decided following the publication of the Council’s Quarter 3 Revenue Monitoring report.

5.2.7 The current estimated pressures, for 2019/20, are as follows:

ESTIMATED PRESSURES	£'000
Temporary Accommodation	1,000
Schools PFI	700
CLS - Demographic Growth (including efficiencies)	1,400
Educational Psychologists	100
Waste Contract - Contractual Price Increase	1,400
Home to School Transport	500
Contractual Growth	876
	<u>5,976</u>

5.2.8 A provision of £1m has been included in the MTFS projection, per annum, to recognise future Directorate pressures from 2020/21 to 2022/23.

5.2.9 Growth, previously agreed by Council, totalling £0.725m has also been included in the MTFS projection. As follows:

Directorate	19/20	20/21	21/22	22/23
	£'000	£'000	£'000	£'000
Adults and Communities Demand Demographic Growth	700	700	700	700
Adults and Communities Demand Care Act Responsibilities	25	25	25	25
	<u>725</u>	<u>725</u>	<u>725</u>	<u>725</u>

Savings Identified

5.2.10 Officers have continued to work on developing savings proposals to ensure the Council is able to set a balanced budget (i.e. where all expenditure is matched by income). All savings are ultimately agreed, by Council, at the Full Council meeting in February each year. However, in order to obtain the full-year effect (ie savings will commence from 1 April at the start of the new financial year) it is useful for officers to commence planning for implementation as soon as possible.

5.2.11 The current list of possible savings proposals, put forward by Directorates, is listed as Appendix A. In order to allow for savings to be achieved with a full-year impact, if agreed by Council in February 2019, Cabinet is requested to agree these savings, in principle, at the current time.

Transformation Funding

5.2.12 Officers continue to review the current ‘invest to save’ proposals that utilise the Government’s Direction regarding the flexible use of capital receipts. In particular to

assess whether the savings targets remain achievable. A 10% contingency has been included in the MTFs to allow for the slippage of some of these savings proposals. Full Council will be asked to agree the Flexible Use of Capital Receipts Strategy at its meeting in February 2019. Appendix A clearly highlights those savings that are deemed to be 'Transformation Funding'.

Estimated Funding Receipts

- 5.2.13 Estimated revenue funding receipts have increased since the last MTFs was produced. The £1.1m increase in 2019/20 predominantly relates to Slough BC's share of the Government's additional Adult Social Care Grant for 2019/20.
- 5.2.14 Further, from 2020/21 onwards the additional income relates to Business Rates income. Changes planned to the local government funding system from 2020/21 will see revised collection targets for local authorities' under the Business Rates Retention Scheme. This process will see a proportion of business rates income growth taken from individual authorities and re-distributed across all authorities, according to a measure of need. It is not possible to exactly forecast the extent to which Slough will gain or lose from this process at this stage, as neither the methodology for taking the growth or distributing it have been determined. However, external advisors have modelled the likely impact of this change on Slough BC and the MTFs includes these projections.
- 5.2.15 Members will be aware that another main source of Council income is derived from Council Tax receipts. The overall amount raised is based on the Council Taxbase (i.e. the number of properties in the borough). There is a report elsewhere on this agenda outlining the Taxbase position for 2019/20, based on a count undertaken on 30 November 2018. The previous MTFs assumption regarding the expected taxbase increase between 2018/19 and 2019/20 (2.6%) is exactly in line with the actual final position. The MTFs currently assumes a Council Tax increase of 3%, leading to an assumed Council Tax income of £58.983m for the Council in 2019/20.
- 5.2.16 The total income available to the Council for its 2019/20 net revenue budget is therefore currently projected as £101.643m.

5.3 Next Steps

- 5.3.1 Work continues, within Directorates, to develop savings proposals that will allow the Council to set a balanced budget following Full Council's agreement at its meeting on 21 February 2019.
- 5.3.2 In addition, all funding pressures and growth proposals are being scrutinised to ensure they are both required and not over-inflated.
- 5.3.4 The Council has also, over the past year, embarked on an extensive Transformation Programme that seeks to put the Borough's residents, its customers, at the heart of the Council's service delivery. By utilising new technologies and reviewing service provision to enhance and improve the customer experience the Council intends to transform the way it operates for the benefit of all its residents. Lead Members and Directors are utilising this programme as an opportunity to undertake a review of all functions across the Council and are looking to develop strategic budget proposals which will feed in to the ongoing MTFs.

6. Conclusion

- 6.1 The latest update of the Medium Term Financial Strategy, as at 5 December 2018, indicates there remains a projected budget gap of only £1.657m to be closed before the start of the 2019/20 financial year.
- 6.2 The MTFS is currently projecting a total income for the Council's net Revenue Budget 2019/20 as £101.643m.
- 6.3 Cabinet is asked to agree, in principle, the savings proposals (outlined as Appendix A) to enable officers to undertake additional work to ensure, if agreed by Full Council in February 2019, that the full-year impact of the savings will be realised.

7 Appendices Attached

A List of savings for approval at this Cabinet

8 Background Papers

None

Appendix A – SAVINGS PROPOSALS

Denotes Transformation fund

			19/20	20/21	21/22	22/23
			£'000	£'000	£'000	£'000
	<input type="checkbox"/>	<input type="checkbox"/> Savings Identified				
A&C	Accounting	Utilise Public Health Funds for Active Slough	79			
A&C	Accounting	Seek additional funding from Better Care Fund	150			
F&R	Accounting	Minimum Revenue Provision Adjustment	750			
F&R	Accounting	Review of HRA recharges	500			
Regen	Accounting	Asset Management Team - 1% Charge	750			
Regen	Accounting	Property Management Team (Delivery & PM Fee)	500			
			2,729	0	0	0
ALL	Commercial	Customer & Accommodation	0	1,500	1,500	0
A&C	Commercial	Leisure Services - Leisure Contract Management savings	184	1,489		
A&C	Commercial	Recommission floating support services	100	100		
A&C	Commercial	Regulatory services being fully self funded	0	300		
F&R	Commercial	Arvato contract novation	250			
F&R	Commercial	TMP advertising contract	65			
F&R	Commercial	Increased Treasury Returns	50			
F&R	Commercial	Recommissioning of major contracts	500	300	300	
Regen	Commercial	Planning- discretionary work	8			
Regen	Commercial	Planning - pre application and increased numbers	11			
Regen	Commercial	Regeneration - Income generation	200	100	0	0
Regen	Commercial	Sponsorship of Town Centre Assets/Advertising	200			
Regen	Commercial	Commercial Rental Income	1,650			
			3,218	3,789	1,800	0

			19/20 £'000	20/21 £'000	21/22 £'000	22/23 £'000
F&R	SUR	Wexham - Delay return of Capital	340	(340)		
Regen	SUR	ESFA - One off funding for school on TVU site	1,000	(1,000)		
			1,340	(1,340)	0	0
Chief Exec	DSO / Teckal	DSO - Fees on Total Highways Capital Programme	1,200			
Chief Exec	DSO / Teckal	Environmental services - work for other local authorities (Line Painting etc.)	100	150		
Chief Exec	DSO / Teckal	DSO Traded Services	50	135	270	
			1,350	285	270	0
ALL	Efficiency	Mobile Telephony	100			
F&R	Efficiency	Insurance contract	130			
F&R	Efficiency	HouseKeeping savings	50			
F&R	Efficiency	Legal Subscriptions	15			
F&R	Efficiency	Audit fee reductions	35			
Regen	Efficiency	Maximise use of office space	10			
Regen	Efficiency	FM contracts review	5			
Regen	Efficiency	Emergency Planning/Business Continuity	25			
			370	0	0	0

			19/20 £'000	20/21 £'000	21/22 £'000	22/23 £'000
Regen	Housing	Impact of James Elliman Homes	200			
Regen	Housing	Housing Regulations Team - Business Development Manager	100	50	50	
Regen	Housing	Private Sector Acquisition Team (Housing)	100	100		
			400	150	50	0
F&R	Income	Council Tax and NNDR Collection	400	200		
F&R	Income	Counter-Fraud Invest to Save	100	500		
CLS	Income	School Effectiveness Review	0	180		
Regen	Income	Car Park TVU	100	0	0	(100)
Regen	Income	Bus Lane Cameras	350			
			950	880	0	(100)
A&C	Proactive	Extra Care Housing	0	0	0	200
A&C	Proactive	Mental Health - Extension of Hope House Services	100	100		
A&C	Proactive	Support move to more supported living (LD Residential)	77			
CLS	Proactive	Review of Early Help	0	150		
			177	250	0	200

			19/20 £'000	20/21 £'000	21/22 £'000	22/23 £'000
A&C	Staffing	Leisure Restructuring	125			
A&C	Staffing	No appointment to commissioning team QA manager post	40			
ALL	Staffing	3rd & 4th Tier Restructures & Administration Review	1,000			
ALL	Staffing	Slough Academy - Reduce Agency Spend	500	750	750	
CLS	Staffing	Directorate Management Restructure	170			
ALL	Staffing	Electric Vehicle Initiatives	290	210		
			2,125	960	750	0
			12,659	4,974	2,870	100

Cabinet Report 17th December 2018

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 17th December 2018

CONTACT OFFICERS: Neil Wilcox, Director of Finance and Resources
(01753) 875358

WARDS: All

PORTFOLIO: Cllr Nazir, Lead Member for Corporate Finance and Housing

PART I
KEY-DECISION

COUNCIL TAXBASES FOR 2019/20**1. PURPOSE OF THE REPORT**

- 1.1 This report presents information to Members on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2019/20 financial year
- 1.2 The Council is required by law to set the council taxbase by 31st January prior to the start of the financial year.
- 1.3 The level of council Taxbase will be used in the calculation of Slough Borough Council's council tax for 2019/20.
- 1.4 This report requests estimates for Business Rates income used for setting the 2019/20 budget to be delegated to the s151 officer.

2. RECOMMENDATIONS

The Cabinet is requested to resolve:

- (a) That the level of council tax discount in respect of second homes remains at 0%.
- (b) That the level of discount in respect of long-term empty properties remains at 0%, and Slough Borough Council continues with the charge of a 100% Empty Home Premium for properties that have been empty longer than 2 years.
- (c) That the collection rate for council tax for 2019/20 be set at 98.4%. This is the same rate as for 2018/19.

(d) In accordance with the Local Government Finance Act 2012 and the Local Authorities' (Calculation of Council Tax Base) Regulations 2012 the amount calculated by Slough Borough Council as its council tax base for 2019/20 shall be:

i) Parish of Britwell	869.2
ii) Parish of Colnbrook with Poyle	1,923.3
iii) Parish of Wexham	1,381.3
iv) Slough Town	38,616.0
v) All areas	42,789.8

(e) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject and the Collection Fund figures for distribution.

(f) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution require amendment.

(g) That the S151 officer be delegated with responsibility to set the Business Rates baseline following consultation with the Lead member for Corporate Finance & Housing.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Corporate Plan**

This report indirectly supports all of the strategic priorities and cross cutting themes. The maintenance of excellent governance within the Council helps to ensure that it is efficient, effective and economic in everything it does. It helps to achieve the corporate objectives by detailing how the Council is delivering services to its residents within the financial parameters of the approved budget.

3a. **Five Year Plan**

This report directly supports both outcomes 2 (in respect of an increase in housing tax base) and 7 (in respect of an increase in Council Tax Collection levels both in year and overall)

The report also underpins the Council's Medium Term Financial Strategy as it is showing a significant increase in the Council Tax base which is driving up the income from Council Tax overall.

4 **Other Implications**

(a) **Financial**

There is a significant financial implication to the Council due to this report. The number of properties within the Borough, determined as equivalent to Band D, are a key number for the Revenue Budget for 2019/20 and the Medium Term Financial Strategy (MTFS) papers. The larger the number, the more Council Tax income the Council will receive (and the larger the likely collection fund position). This is the same for the number of Business Rates hereditaments.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal		
Property		
Human Rights		
Health and Safety		
Employment Issues		
Equalities Issues		
Community Support		
Communications		
Community Safety		
Financial – taxbase does not grow as expected	Medium Term Financial Volatility Reserve can accommodate some drop in CTX or BRates for one year to allow for longer term planning to deal with the issue	If CTX or BRates are higher than forecast there will be a collection fund surplus and so benefit the 2019/20 financial position.
Timetable for delivery		
Project Capacity		
Other		

(c) Human Rights Act and Other Legal Implications

(d) Equalities Impact Assessment

There is no identified need for an EIA as this report is solely based on counting the number of taxbase properties in the borough.

5. Supporting Information

Council Tax Base

- 5.1 The various taxbases for 2019/20 proposed in this report have been calculated by reference to data available relating to dwellings within the borough provided by the Valuation Office Agency at 30th November 2018.
- 5.2 Over the last few years the Council's tax base has steadily increased from approximately 1% each year, to 2.6% in the current year projection. An allowance for growth of 1.75% has been included in the 2019/20 tax base calculations, on top of the current Council Tax dwelling figures, as a result of a number of developments currently underway.
- 5.3 The calculation of the council's taxbase or 'T' can be expressed as the sum of 'Relevant Amounts' known as 'A' for each valuation band multiplied by the collection rate known as 'B'. In summary, 'Relevant Amounts' are to be calculated as the number of dwellings on the valuation lists supplied by the District Valuer adjusted for discounts, disabled persons reductions and anticipated changes to the valuation lists (e.g. successful valuation appeals) during 2019/20.
- 5.4 The Relevant Amounts for each property band in the Slough Area for 2019/20 are summarised as follows:

	Bands	Britwell	Colnbrook with Poyle	Wexham Court	Balance of Slough	Total Slough
5/9	A*	0.0	0.0	0.0	0.6	0.6
6/9	A	0.6	16.0	12.0	809.5	838.1
7/9	B	76.0	182.9	115.2	5,252.0	5,626.1
8/9	C	670.9	946.6	301.3	15,341.5	17,260.3
9/9	D	115.1	584.8	888.8	10,021.9	11,610.6
11/9	E	6.4	168.8	60.7	5,000.5	5,236.4
13/9	F	12.6	37.9	13.4	2,301.4	2,365.3
15/9	G	1.7	17.6	12.4	507.3	539.0
18/9	H	0.0	0.0	0.0	9.2	9.2
	Aggregate of Relevant Amounts	883.3	1,954.6	1,403.8	39,243.9	43,485.6

* Disabled person's reductions

- 5.5 The aggregate of 'Relevant Amounts' expressed as a Band D equivalent is calculated as **43,485.6**. This figure is based on a 100% collection rate in 2019/20.
- 5.6 For 2019/20, Cabinet is requested to approve the current collection rate of 98.4%.
- 5.7 With a 98.4% collection rate, the statutory calculation of the 2019/20 council tax base 'T' will be as follows:

Aggregate of Relevant Amounts or 'A' (i.e. **43,485.6**) x Collection Rate or 'B' (i.e. **98.4%**) = council tax base 'T' (i.e. **42,789.8**).

Change in Taxbase 2018/19 to 2019/20

- 5.8 The table below sets out the change in the Council's taxbase between 2018/19 and 2019/20:

	2018/19	2019/20	Change from 2018/19	
	No's	No's	No's	%
Slough Borough Aggregate of Relevant Amount	42,401.9	43,485.6	1,083.7	2.6%
Taxbase after allowing for assumed collection rate	41,723.4	42,789.8	1,066.4	2.6%

- 5.8 Members will note that the taxbase for all areas has increased by 2.6% from 2018/19, equivalent to a net increase of 1,066.4 properties.

- 5.9 Local Authorities used to be able to charge an additional 50% of the Council Tax charge for long term empty properties. From 2018/19 onwards this premium was increased to an additional premium of 100% and it was agreed to increase the charge at the 2019/20 budget setting meeting. It is proposed to continue with this additional premium which would equate to additional income of around £20k for 2019/20.

Business Rates 2019/20

- 5.10 In accordance with the Local Government Finance Act 2012 the Council is required, by 31 January, to have estimated and informed the Royal Berkshire Fire & Rescue Service and the Ministry of Housing, Communities and Local Government (MHCLG) of the estimated collectable business rates to be used for setting the budget and ultimately the council tax for 2019/20. This is completed by returning a form to MHCLG known as NNDR1. The Council has yet to receive the finalised NNDR1 return from MHCLG and so is unable to inform members of the estimated business rates at the current time.
- 5.11 It is therefore proposed that the decision to review and certify the NNDR1 return, and finalise the figure for the estimate retained business rates used for the 2019/20 revenue budget be delegated to the s151 officer following consultation with the Lead Member for Corporate Finance & Housing.

Collection Fund position

- 5.12 At present the Council is forecasting a breakeven position on the Collection Fund.

6. Conclusion

- 6.1 It is recommended that:
- 6.2 The Cabinet approve the amount calculated as Slough Borough Council's taxbase for the parishes and non parish areas for 2019/20, as follows:

i) Parish of Britwell	869.2
ii) Parish of Colnbrook with Poyle	1,923.3
iii) Parish of Wexham	1,381.3
iv) Slough Town	38,616.0
v) All areas	42,789.8

- 6.3 The S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject.
- 6.4 That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution.
- 6.5 The S151 officer be delegated with responsibility to approve the Business Rates income for 2019/20 via the NNDR1 form following consultation with the Lead Member for Corporate Finance & Housing.

7 Background Papers

- '1' - CTB1 Form (October 2018)

- '2' - Local Government Finance Act 2012
- '3' - The Local Authorities (Calculation of Council Tax Base) Regulations 2012
- '4' - Detailed working papers held in Finance and Council Tax Sections

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 17th December 2018

CONTACT OFFICER: Ian Blake Neighbourhood Manager
(For all enquiries) 0791 709 2909

WARD(S): Langley St Mary's, Foxborough and Colnbrook with Poyle.

PORTFOLIO: Pavitar Mann Councillor - Britwell and Northborough & Cabinet Member for Regulation & Consumer Protection

PART I
KEY DECISION**PUBLIC SPACES PROTECTION ORDERS****1 Purpose of Report**

To ask the Cabinet to consider and agree a recommendation for the implementation of a Public Space Protection Order (PSPO) for Langley St Mary's, Foxborough and Colnbrook with Poyle wards to address current ongoing issues of anti social behaviour (ASB) affecting the local community.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve that a Public Spaces Protection Order Langley St Mary's, Foxborough and Colnbrook with Poyle wards as at Appendix 1 be approved to address current ongoing issues of anti social behaviour affecting the local community for a maximum period of three years as defined by the Anti Social behaviour Crime and Policing Act 2014.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

The connection between health and wellbeing and good quality, safe environment is well established. The Councils 5 Year Plan sets out the Council's ambition to regenerate neighbourhoods, improve the quality of the environment and to contribute to reducing crime and anti social behaviour ensure residents feel safe where they live and in their homes.

3a. Slough Joint Wellbeing Strategy Priorities

The recommendation meets the following needs of the SJWS priorities.

Priorities:

1. Protecting vulnerable children – some of the victim of the ASB this PSPO is trying to address are children.
2. Improving mental health and wellbeing – there is evidence to show that the ASB that this PSPO if trying to address is having a negative effect on the mental health and wellbeing of the victims of crime within the community.

3. Housing – the behaviour that the PSPO is trying to address is making the wards effective unpleasant places to live and is having the effect of reducing the residents desire to remain in the area or for potential new residents not wanting to move to the area.

3b Five Year Plan Outcomes

The Five Year Plan’s outcome that the proposal or action will help to deliver is -

Slough will be an attractive place where people choose to live, work and stay

4 Other Implications

(a) Financial

There are no financial implications with the proposed action. This application and process is being funded through existing budgets.

(b) Risk Management

The communities affected by the issues that the PSPOs are trying to address want these PSPOs to be approved and implemented to address the ASB issues that the communities affected are currently experiencing. These communities want to see this application process followed through to its ultimate outcome and failure to do this could potentially make these communities feel that the council has failed them in helping to address their issues of ASB where they live.

The Table below must be completed fully for each recommendation from Section 2

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
Approval of proposed PSPO	Refusal to approve the PSPO increased risk to public from missile launched	Existing legal framework which does not create a risk if going equipped	Health and Safety - Critical	If PSPO implements items will be confiscated.

(c) Human Rights Act and Other Legal Implications

Public Spaces Protection Orders are intended to deal with a particular nuisance or problem in a specific area that is detrimental to the local community’s quality of life, by imposing conditions on the use of that area which apply to everyone. They are intended to help ensure that the law-abiding majority can use and enjoy public spaces, safe from anti-social behaviour.

These orders can restrict what people can do and how they behave in public spaces, it is important that the restrictions imposed are focused on specific behaviours and are proportionate to the detrimental effect that the behaviour is causing or can cause, and are necessary to prevent it from continuing, occurring or recurring.

Local councils are responsible for making Public Spaces Protection Orders: district councils should take the lead in England with county councils or unitary authorities undertaking the role where there is no district council.

The legal test focuses on the impact that anti-social behaviour is having on victims and communities. A Public Spaces Protection Order can be made by the council if they are satisfied on reasonable grounds that the activity or behaviour concerned, carried out, or likely to be carried out, in a public space:

- has had, or is likely to have, a detrimental effect on the quality of life of those in the locality;
- is, or is likely to be, persistent or continuing in nature;
- is, or is likely to be, unreasonable; and
- justifies the restrictions imposed.

Councils should consider the knock on effects of that decision and ensure that this is a reasonable and proportionate response to incidents of anti-social behaviour in the area. Introducing a blanket ban on a particular activity may simply displace the behaviour and create victims elsewhere.

The council can make a Public Spaces Protection Order on any public space within its own area. The definition of public space is wide and includes any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission, for example a shopping centre.

Before making a Public Spaces Protection Order, the council must consult with the police. This should be done formally through the chief officer of police and the Police and Crime Commissioner, but details could be agreed by working level leads. This is an opportunity for the police and council to share information about the area and the problems being caused as well as discussing the practicalities of enforcement. In addition, the owner or occupier of the land should be consulted.

The council must also consult whatever community representatives they think appropriate. It is strongly recommended that the council engages in an open and public consultation to give the users of the public space the opportunity to comment on whether the proposed restriction or restrictions are appropriate, proportionate or needed at all.

The council should also ensure that specific groups likely to have a particular interest are consulted, such as a local residents association, or regular users of a park or those involved in specific activities in the area.

Before the Public Spaces Protection Order is made, the council must publish the draft order in accordance with regulations published by the Secretary of State and ensure that the draft order is available on its website.

Given that the effect of Public Spaces Protection Orders is to restrict the behaviour of everybody using the public place, the close or direct involvement of elected members will help to ensure openness and accountability. This will be achieved, for example, where the decision is put to the Cabinet or full Council.

(d) Equalities Impact Assessment

The proposed PSPO does not discriminate against the 9 protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation.

Completed EIA is included in Appendix 2.

5 Supporting Information

- 5.1 In December 2017 Slough Borough Council and the police began to receive complaints about the use of devices to launch missiles at members of the public, animals and property. A list of such incidents and reports is in Appendix 3.
- 5.2 Given the nature of the incidents and the consistency of occurrence a case conference was held between the local Neighbourhood Police Team and the Councils ASB Team. The outcome of which was look at the use of a PSPO to proactively tackle the issue and address the matter before incidents took place.
- 5.3 A letter of support from the local Neighbourhood Action Group, Appendix 4 and an Impact Statement from the local Neighbourhood Police Team, Appendix 5 was written and provided.
- 5.4 Displacement was considered a seriously issue and likelihood and therefore neighbouring wards were also included in the PSPO application.
- 5.5 Public consultation as per the statutory requirement was undertaken for the prescribed period with a notice placed into the local newspaper, a notice on the councils website and hard copies place for public review in key council buildings.
- 5.6 Once the consultation period had closed no responses were received for or against the PSPO other than the information already received. However incidents regarding devices to launch missiles still continue with the ward areas proposed.

6 Comments of Other Committees

This matter has not been considered by any other committee.

7 Conclusion

The proposal is to implement a PSPO within the wards named to address current issues of ASB affecting the local community for a maximum period of three years as defined by the Anti Social Behaviour Crime and Policing Act 2014.

The PSPO will create an offence for the perpetrators of the types of prohibitions contained within the PSPO. This means that if a PSPO is breached the offender is liable to a £100 fixed penalty notice or prosecution. Breach of a PSPO is a criminal offence prosecuted in the Magistrates Court.

The PSPO in Appendix 1 is bespoke to the particular frequent occurrences of incidents of ASB in the specific wards named and therefore the PSPO only relates to the specific wards where these incidents occur and have been frequently reported to ensure proportionality.

8 **Appendices Attached**

Appendix 1 -Langley St Mary's, Foxborough and Colnbrook with Poyle. .

Appendix 2 - Equality Impact Assessment Langley, Foxborough & St Mary's and Colnbrook.

Appendix 3 – Police URNs December 2017 to June 2018

Appendix 4 – Letter of Support Colnbrook Neighbourhood Action Group

Appendix 5 – Police Impact Statement

9 **Background Papers**

1 - Anti-Social Behaviour Crime and Policing Act 2014 Guidance for Professionals section ref PSPOs.

2 - Local Government Association PSPO Guidance for Councils

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SLOUGH BOROUGH COUNCIL

NOTICE OF PROPOSALS

SLOUGH BOROUGH COUNCIL (PARKS AND OPEN SPACES) PUBLIC SPACES PROTECTION ORDER 1 of 2017 (VARIATION NO 3) ORDER 2018 ('Proposed Order')

NOTICE IS HEREBY GIVEN that Slough Borough Council intends to make the above Public Spaces Protection Order under Sections 59, 64 and 72 of the Anti-social Behaviour, Crime and Policing Act 2014 (hereinafter called "the Act") and all other enabling powers.

1. The effect of the Proposed Order would be to vary the Slough Borough Council (Parks and Open Spaces) Public Spaces Protection Order 1 of 2017 ('PSPO 1 of 2017') as follows:

a. The terms of Public Spaces Protection Order 1 of 2017 covering the wards of Langley St Mary's, Foxborough and Colnbrook with Poyle would be varied to include the following terms in addition to the existing terms –

1. Any person who, without reasonable excuse, possesses in the restricted area, a catapult, sling shot or similar item capable of launching a missile, that could cause harm or damage to a person, animal or property, other than an item recognised in law as an offensive weapon, commits an offence.

2. Any person who, without reasonable excuse, fails to surrender any catapult, sling shot or similar item capable of launching a missile in their possession when asked to do so by a constable or an Authorised Officer commits an offence.

3. Any person who, without reasonable excuse, possesses stones, sticks, pellets or similar item(s) capable of being launched as a missile, by a catapult or similar item or by manual force, that could cause harm or damage to a person, animal or property commits an offence.

4. Any person who, without reasonable excuse, fails to surrender any stones, sticks, pellets or similar item(s) capable of being launched as a missile by a catapult or similar item when asked to do so by a constable or an Authorised Officer commits an offence.

2. The Council seeks to vary PSPO 1 of 2017 to include the wards of Langley St Mary's, Foxborough and Colnbrook with Poyle. as there is a regular occurrence of incidents causing injury, damage and anti-social behaviour involving the use of catapults, slingshots and the missiles launched from such devices. The activities carried out in the above named wards have had a detrimental effect on the quality of life of those in the locality. The effect or likely effect of this is, or is likely to be, of a persistent or continuing nature, such as to make this unreasonable, and justifies the restrictions imposed by the Proposed Order.

3. The Council intends that the Proposed Order will last for 3 years from the date that it is made. The Council may seek to extend that period if it is satisfied that it is reasonable to do so in accordance with its statutory powers.
4. Any representation or objection to this Proposed Order must be made in writing, and addressed to Ian Blake, Manager Resilience and Enforcement, Neighbourhood Services, Slough Borough Council, Hawker House, Heathrow West Business Park, Heron Drive, Slough, SL3 8XP before **3rd September 2018**. Please state the grounds on which your representation or objection is made.
5. A copy of the proposed Order and associated documents may be inspected at the following locations from **6th August 2018 to 3rd September 2018** between the hours of 09.00am to 05.00pm, (except weekends and public holidays):
 - Main Reception, St Martin's Place, 51 Bath Road, Slough, Berkshire, SL1 3UF
 - My Council, Landmark Place, High Street, Slough, Berkshire, SL1 1JL
 - On the Council's website: www.slough.gov.uk

Dated **6th August 2018**

Equality Impact Assessment

Directorate: Place and Development	
Service: Neighbourhood Services	
Name of Officer/s completing assessment: Ian Blake	
Date of Assessment: 3rd July 2018	
Name of service/function or policy being assessed:	
1.	<p>What are the aims, objectives, outcomes, purpose of the policy, service change, function that you are assessing?</p> <p>Due to the prolific use of catapults, slingshots and other devices used to launch a variety missiles at animals, people and property with evidence to support such claims from local residents and the police there is a substantial need to vary the existing PSPOS in the ward areas of Langley, Foxborough & St Marys and Colnbrook to include a prohibition with regards to the following draft wording –</p> <p>“Possessing any item, of any description, capable of launching a missile, of any description, that could cause harm or damage to a person, animal or property other than an item recognised in law as an offensive weapon.”</p> <p>“Possessing any item capable of being launched as a missile, by an item of any description or by manual force (i.e. throwing), that could cause harm or damage to a person, animal or property.”</p>
2.	<p>Who implements or delivers the policy, service or function? State if this is undertaken by more than one team, service, and department including any external partners.</p> <p>Implementation of this will be carried out by delegated officers of Slough Borough Council and also Thames Valley Police officers.</p>

3.	<p>Who will be affected by this proposal? For example who are the external/internal customers, communities, partners, stakeholders, the workforce etc. Please consider all of the Protected Characteristics listed (more information is available in the background information). Bear in mind that people affected by the proposals may well have more than one protected characteristic.</p> <p>Age: Disability: Gender Reassignment: Marriage and Civil Partnership: Pregnancy and maternity: Race: Religion and Belief: Sex: Sexual orientation: Other:</p> <p>Variance of the existing PSPO will affect the whole community with the ward areas of Langley, Foxborough & St Marys and Colnbrook. These proposed variations do not single out any particular group in anyway.</p>
4.	<p>What are any likely positive impacts for the group/s identified in (3) above? You may wish to refer to the Equalities Duties detailed in the background information.</p> <p>The positive impact for these communities is that this PSPO variation will allow the police and council to address the current prolific use of devices used to launch missiles at people, animals and property that are being regularly used and carried by individuals.</p>
5.	<p>What are the likely negative impacts for the group/s identified in (3) above? If so then are any particular groups affected more than others and why?</p> <p>The only legitimate reason to carry a catapult in a public place is for the use of launching bait when fishing. Within Langley and Foxborough there are stretches of the Grand Union Canal where fishing with a licence is permitted. Therefore if someone was carrying a catapult in this area you would reasonably expect them to be equipped to go fishing.</p>

6.	<p>Have the impacts identified in (4) and (5) above been assessed using up to date and reliable evidence and data? Please state evidence sources and conclusions drawn (e.g. survey results, customer complaints, monitoring data etc).</p> <p>Evidence to support this PSPO Variation has been provided by local councillors, community groups, members of the public, police reports, police statements and statements from members of the public.</p>
7.	<p>Have you engaged or consulted with any identified groups or individuals if necessary and what were the results, e.g. have the staff forums/unions/ community groups been involved?</p> <p>The local Neighbourhood Action Groups, local Councillors and Parish council Groups have all been informed. The results were in favour of this PSPO Variation.</p>
8.	<p>What plans do you have in place, or are developing, that will mitigate any likely identified negative impacts? For example what plans, if any, will be put in place to reduce the impact?</p> <p>No negative impact is perceived.</p>
9.	<p>What plans do you have in place to monitor the impact of the proposals once they have been implemented? (The full impact of the decision may only be known after the proposals have been implemented). Please see action plan below.</p> <p>Monitor the number of reported incidents after implementation, the number of breaches of the PSPO and under what circumstances and by who.</p> <p>Monitor the success of the PSPO Variation in reducing the number of reported incidents.</p> <p>Monitor to potential for displacement.</p>

What course of action does this EIA suggest you take? More than one of the following may apply	✓
Outcome 1: No major change required. The EIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken	X
Outcome 2: Adjust the policy to remove barriers identified by the EIA or better promote equality. Are you satisfied that the proposed adjustments will remove the barriers identified? (Complete action plan).	
Outcome 3: Continue the policy despite potential for adverse impact or missed opportunities to promote equality identified. You will need to ensure that the EIA clearly sets out the justifications for continuing with it. You should consider whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact (see questions below). (Complete action plan).	
Outcome 4: Stop and rethink the policy when the EIA shows actual or potential unlawful discrimination. (Complete action plan).	

Action Plan and Timetable for Implementation

At this stage a timetabled Action Plan should be developed to address any concerns/issues related to equality in the existing or proposed policy/service or function. This plan will need to be integrated into the appropriate Service/Business Plan.

Action	Target Groups	Lead Responsibility	Outcomes/Success Criteria	Monitoring & Evaluation	Target Date	Progress to Date
No concerns noted during EIA						

Name: Ian Blake

Signed: Ian Blake.....(Person completing the EIA)

Name: Ian Blake

Signed: Ian Blake.....(Policy Lead if not same as above)

Date: 3rd July 2018

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APPENDIX THREE

URNs

23/12/2017 – Market Place, Colnbrook – Report of three males trying to break in to garage. No damage so believed to be using catapults. Shop owner reported regular issues with them.

24/12/2017 – Vicarage Way, Colnbrook - Report of two lads riding around Colnbrook on bikes with slingshots shooting at birds and wildlife.

28/12/2017 - Edgeworth Close, Colnbrook - Report of three youths on bikes firing catapults at swans on the canal.

28/12/2018 - Huntingdon Place, Colnbrook - Report of two youths firing catapults at pigeons in caller's garden.

28/12/2017 - Kennett Road, Langley - Report of three males firing catapults at birds.

29/12/2017 - Ditton Park Road, Langley - Report of three youths on bikes using sling shots, wearing red jacket and blue jacket.

31/12/2018 - Golden Cross Forecourt High Street, Colnbrook - Group of youths using a slingshot, shooting at cars. Caller states regularly seen.

01/01/2018 - Old George, High Street, Colnbrook - Group of boys 12 to 14 on bikes, circling a female and calling her names. Have catapults, shooting at squirrels. They have previously smashed the church windows.

01/01/2019 - Horton Road, Colnbrook - Report of three youths on bikes shouting abuse at cars and people walking past. Caller states they are a regular problem in the village, usually using catapults. 9-13 years old one wearing a red jacket.

02/01/2018 - Little Acorns, High Street, Colnbrook - Report of six youths picking up stones and throwing them at buses.

02/01/2018 - Bridge Street, Colnbrook - Report of five youths throwing stones at buses

05/01/2018 - High Street, Colnbrook - Report of three youths looking in to tree with a torch. Caller reports he has seen them previously firing catapults around the village at animals. Reports they are usually around the village.

07/01/2018 - J Flex, Horton Road, Colnbrook - Report of four youths, firing catapults at equipment and staff, refusing to leave.

08/01/2018 - Moreland Avenue – two youths are shouting at a male & threatening to shoot caller's daughter in the face with a catapult. Also threatened to punch son in the face.

10/01/2018 - Moreland Avenue, Colnbrook - Three youths throwing stones at callers house & swearing, same males as before.

14/01/2018 - Longwood Avenue, LANGLEY - Three boys outside on catapults, aged between 9-13 years old on bikes. Believed firing at solar panels on top of roof.

15/01/2018 - High Street, COLNBROOK - Report of two youths on bikes throwing stones at caller & his dog. Described as 12-15 years old. Previous seen them in Colnbrook with catapults causing a nuisance. Has happened before.

18/01/2018 - Rayners Close, COLNBROOK - Three kids with catapults, on bicycles, shooting birds with catapults, 8-12 years old.

18/01/2018 - Honeysuckle Court, COLNBROOK - Three boys damaging the property, all on bicycles. States they are always around causing trouble.

20/01/2018 - Grampian way, LANGLEY - Three kids seen to kill a squirrel with a catapult, then ride over it as they left. 8-12 years old.

28/01/2018 - Bridge House, Langley - Derelict building, local lads on roof, using catapults. They are trying to break down the boards to prevent people getting into the land. They are also using a catapult. Over last few days they have also been shining torches at driver's eyes.

03/02/2018 - Brookside, COLNBROOK - Report of two boys firing catapults at birds and windows. This is a regular occurrence.

04/02/2018 - Myrtle Close, COLNBROOK - Two children using a catapult aged 7-9 years old, using a catapult to throw stones at animals.

04/02/2018 - Myrtle Close, COLNBROOK - Repeat of above, different caller, no details in log.

05/02/2018 - Drift Way, Colnbrook - Report of three kids throwing stones at passing cars and car wash. Regular problem in the area.

05/02/2018 - High Street, Colnbrook - Three youth with catapults firing stones at passing cars. Catapults left behind by red lion pub when they ran.

14/02/2018 - Huntingdon Place, Langley - Youths have been in caller's garden shooting squirrels with catapults. Regular occurrence, same as previous descriptions.

14/02/2018 - High Street, COLNBROOK - Two lads with catapults firing at cars. Both white, approx. 12 years old. Has then noticed her window has been smashed with a catapult.

18/02/2018 - Harrison Barber Cottages, COLNBROOK - Group of four males, on caller's driveway and threatened when asked to leave. Have become abusive and threatened to come back and to her house and set it on fire. One had a catapult. Younger ones are 10 or 11 years old. Other two are 15 and 19. States they are local lads.

23/02/2018 - Drift Way, COLNBROOK - Kids using slingshots shooting at a house, they are using metal ball bearings. On-going issue, left towards Moreland Avenue.

28/02/2018 - Bridge Street, COLNBROOK - Three youths approx. ten years old, boys, throwing snowballs at passing cars, made caller jump.

03/03/2018 - Ryefield terrace, COLNBROOK - The group have fired catapults at him. Descriptions, around 20years old, 5'6" ginger beard, brown hair. Other described as white 12-15 years old, blue hoody.

10/03/2018 - Vicarage Way, COLNBROOK - Two youths with slingshots, 11 years old. Usual youths causing problems in area. Seen firing catapults at trees and towards birds at a bird feeder.

11/03/2018 - High Street, COLNBROOK - Three kids running around with catapults, shooting stones at cars, currently behind George inn pub. All white male. Description 1 16yrs, bright blue coat, dark trousers. Description 2 16yrs, army coloured khaki green jacket, green trousers. Description 3 16 years, black coat, dark trousers, carrying a black man bag. Two females with them.

13/03/2018 - Poyle Road, COLNBROOK - Three males have just thrown a brick at caller's car smashing rear window. Caller can't see brick in car, glass is shattered.

13/03/2018 - Golden Cross Pub, Poyle Road - Three boys on bikes with catapults, firing at passing cars, they are on corner of road by Golden cross pub. It was five mins ago, unable to provide descriptions as passing. One of them had a dog.

17/03/2018 - Brookside, COLNBROOK - Two boys in back garden firing a catapult at birds, Caller shouted at them and they left, after making rude gestures. Usually causing problems in area, description of white males, 9-10yrs, hats and jackets happened 1hr ago, one in light jacket, one in darker jacket walked off towards Drift Way.

17/03/2018 - Moreland Close, COLNBROOK - Having trouble with two boys throwing stones at windows and kicking door.

19/03/2018 - Rayners Close, COLNBROOK - Three youths using a catapult to fire at houses, saw caller and they ran off.

31/03/2018 - High Street, COLNBROOK - Three male youths with catapults firing stones at properties and cars. Description 1. White male, early 20's, black coat, dark bag. Description 2&3 - white males 11-12yrs, wearing dark clothing.

04/04/2018 - Honeysuckle Court, COLNBROOK - Group of stones throwing stones. All white, around 12yrs. Taller male had catapult in his pocket.

04/04/2018 - Brookside, COLNBROOK - 3 boys in communal back garden with catapults, the boys are the usual boys causing problems in the area.

11/04/2018 - Millbrook, Way, COLNBROOK - Kids throwing stones off bridge and killed a duck. CCTV footage.

20/04/2018 - Brookside, COLNBROOK - Three 10-12yrs, white males tried to get through callers garden, caller told them not to and they returned and threw stones.

20/04/2018 - Brookside, COLNBROOK - Reporting three kids in her garden, they had catapults with them which they were using to shoot birds, they were also verbally abusive. They are usual kids.

21/04/2018 - Mill Street, COLNBROOK - Ongoing ASB. Caller reporting numerous incidents and concerns for his safety. Thrown stones at victim on two consecutive days.

04/04/2018 - Honeysuckle Court, COLNBROOK - Group of youths throwing stones, they have now run off. Three males, white aged around 12years old. One has a catapult in his back pocket.

04/04/2018 - Brookside, COLNBROOK - Three Boys in communal back gardens with catapults, caller has chased them off.

03/05/2018 - High Street, COLNBROOK - Report of three young white males in school uniform throwing stones at cars.

10/05/2018 - Brookside, COLNBROOK – Group of young males throwing stones at property & CCTV cameras.

12/05/2018 - 17 Popes Close, COLNBROOK - 4-5 youths walking around and firing catapults.

14/05/2018 - Brookside, COLNBROOK - Youths with catapults aiming and firing at windows.

19/05/2018 - High Street, COLNBROOK - Well-known local boys are throwing stones at buses.

19/05/2018 - Brookside, COLNBROOK - Children throwing stones at properties. Same boys as previously mentioned in reports.

19/05/2018 - Vicarage Way, COLNBROOK - Children with catapults firing it at fences. Same boys as previously reported.

29/05/2018 - High Street, COLNBROOK - Children in the street throwing stones at cars along high street.

31/05/2018 - Rayners Close, COLNBROOK - Ongoing issue with same group of youths throwing stones at cars in area.

04/06/2018 - Vicarage Way, COLNBROOK – Young males threw stone at front door and racially abused caller.

07/06/2018 - Moreland Ave, COLNBROOK - Ongoing issues with youths throwing stones at door.

08/06/2018 - Drift Way, COLNBROOK – Damage caused to vehicles outside property by catapults.

11/06/2018 - High Street, COLNBROOK - Boys throwing stones whilst on their bikes and trying to open car doors whilst stationary.



Colnbrook Neighbourhood Action Group
C/O 1, Willow Close, Colnbrook, Slough, Berkshire. SL3 0LF

Department & address to send

Date: 27th June 2018.

Ref: CNAG/2706/PB

Public Space Protection Order (Variation – Colnbrook)

Dear Sir/Madam,

I write in the capacity of Chair of the Colnbrook Neighbourhood Action Group in support of Thames Valley Police in their request to vary the PSPO applied in Colnbrook, to cover the prohibition of carrying catapults or other means of delivering projectiles.

This supportive request comes after incidents over several years of catapults being used to target wildlife and domestic pets in the area escalating to the situation where we find ourselves in now. Vehicles are being targeted as they travel along the roads of Colnbrook, including public transport, pedestrians and cyclists. The latest incident involved a resident sitting in her garden, being targeted with a cobblestone being thrown at her; fortunately it fell short, but only by less than a meter. If it had connected with her, it would have had the potential of causing life changing injuries. Escalation of this violence must be curtailed, managed and finally stopped.

We are working with our police team in order to find the means to reassure our residents that measures are being taken to restrict this particularly violent anti social behaviour, which emanates from the children of probably only two families.

Our residents are losing faith in the system, and consider that their safety and protection is being traded against the ability to prosecute juveniles who appear to be free of retribution from the law. Our police team **are** working hard to deal with the issues, but greater powers that this variation will deliver, will go far to calm a very concerned community.

Yours faithfully,

Cllr. Puja Bedi
Chair C-NAG

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Witness Statement

Criminal Procedure Rules, r 16.2; Criminal Justice Act 1967, s.9

URN:

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Statement of: **Thomas Harman**

Age if under 18 (if over insert "over 18"): **Over 18**

Occupation: **Police Officer - PC 2385**

This statement (consisting of3..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature: **Thomas Harman**

Date: **30/05/2018**

I am the above named person and I am making this statement in regards to the impact of catapults and missiles on the communities in LANGLEY, FOXBOROUGH and COLNBROOK, SLOUGH. I am writing this statement in support of an application to add prohibitions to the Public Spaces Protection Orders (PSPOs) in these areas, in line with s61 of Anti-social Behaviour, Crime and Policing Act 2014.

I am a Thames Valley Neighbourhood Police Officer, attached to SLOUGH POLICE STATION. I have been a Problem Solving Officer on the East Slough Neighbourhood Team for the last twenty-two months and cover the LANGLEY, FOXBOROUGH, COLNBROOK and POYLE areas. I therefore believe I have a good understanding of the issues affecting the communities in these areas because I have engaged with residents, investigated crimes, interviewed suspects and supported victims.

My team and I also work closely with partners including Slough Borough Council and L&Q housing and regularly meet with members of the community through the Neighbourhood Action Group and Community Forum. This helps us to better understand the communities we serve, other than looking at the number and types of crimes we investigate as a police service.

As a result of this engagement with residents and partners, and collating crime statistics, it is evident that anti-social behaviour (ASB) and criminal damage involving catapults and other items or thrown stones are having a significant detrimental effect on the communities in LANGLEY, FOXBOROUGH and COLNBROOK. The Community Forum identified residents' primary concern to be youths committing ASB and criminal damage with catapults.

This is in light of a significant increase in the number of ASB incidents in FOXBOROUGH and COLNBROOK. There has been a 23% increase in the last twelve months, compared to the preceding year. This is in comparison to a 4.5% decrease across all other neighbourhoods in SLOUGH. Seven of the last eight weeks (19/03-07/05/18) saw a higher number of ASB incidents than the year before. COLNBROOK and FOXBOROUGH account for 11.2% of ASB incidents in SLOUGH in the last year. This is considerable given that these areas account for only 6.9% of SLOUGH's total population (ONS, 2011). An unknown but significant proportion of these incidents involve youths causing criminal damage or using catapults or stones to hit animals or property.

In regards to criminal damage, COLNBROOK and FOXBOROUGH account for 14.6% of criminal damage incidents in SLOUGH in the last year. Between 31st MAY 2017 and 17th MAY 2018, 15.3% (33) of crimes recorded in these areas were for criminal damage. At least 15 of these incidents involved a catapult or similar item or a missile. The majority of these incidents involved damage to vehicles by missiles hitting the windows or bodywork. One victim of criminal damage is severely disabled and has mobility issues and was targeted due to his disability, with the young males shouting abuse at him on several occasions and smashing his car and windows with stones.

Signature: **Thomas Harman**

Signature Witnessed by: **N/A**

Witness Statement

Continuation of Statement of Thomas Harman

There have also been a number of assaults that have been committed by youths in the FOXBOROUGH and COLNBROOK areas involving catapults or missiles. Residents have reported being hit by stones on the arm and head and some of these victims have been of primary school age. One victim was targeted for her perceived ethnicity and religion due to being Asian and wearing headwear. The young males shouted racist abuse and threw stones at the victim, while following her through COLNBROOK.

In the LANGLEY areas, there have been a number of assaults on young children as well as several incidents where catapults have been used to cause injury or death to animals. A swan was killed, orphaning several vulnerable cygnets. A cat was also struck, causing it serious injuries. These incidents have an impact on the environment and wider community as well as pet owners. These incidents have also made some residents fearful for the safety of their pets. A Police Community Support Officer (PCSO) was also struck on the back of the leg with a missile while on patrol. Although less frequent than in COLNBROOK and FOXBOROUGH, the severity of incidents in the LANGLEY area is still severe and is having a noticeable negative impact on the community.

Victims often report feeling anxious and vulnerable after these incidents and are fearful of repetitions. Many also feel afraid of going outside their house in case they are targeted again. Some victims have provided statements but have said they would not be willing to attend court so are offering a limited support to prosecutions. Several victims are actively looking to leave the area as a result of their experiences.

Sadly, there is a significant proportion of victims in the area that do not support police action. The predominant reason for this is a fear of reprisals. When officers attend addresses to speak to victims they often do not provide a statement despite being able to identify the suspects. This is because they have been targeted in their local area, or in their own houses. There is also a general feeling in the community that not enough is being done about the problems so feel that it is not worth the effort.

Engagement with residents in the area identified these reasons to also contribute to an under-reporting of incidents to the police, council and housing associations. The number of ASB and criminal damage incidents is therefore suspected to be much higher than the figures provided above.

The majority of offences are committed by a few young males who are well known to victims and police officers. Unfortunately there is often insufficient evidence to obtain a successful prosecution. This is largely due to a lack of CCTV or witnesses, and victims not supporting police action. Furthermore, unless these individuals are stopped after an offence there are rarely sufficient grounds for a search or to seize catapults and missiles. There is no legal requirement for children to surrender missiles, catapults or similar items to police if requested.

Victims have previously gone to the children's family members, however they have admitted that the children do not listen or respect them so there is little they can do to correct their behaviour. On at least one occasion an officer seized a catapult from a child and gave it to a family member who then returned it to the child. This then led to a continuance of criminal damage in that area however there was no legal reason for the officer to retain the catapult.

Formal measures to tackle this behaviour have also been largely unsuccessful. The lack of evidence has led to a lack of successful convictions which would allow the children to be compelled to engage with services. A lack of convictions also prevents Criminal Behaviour Orders (CBOs) from being implemented. Civil injunctions have been implemented as well however these have not prevented the subjects from continuing to commit offences. Furthermore, civil injunctions are put in place on individuals

Signature: Thomas Harman

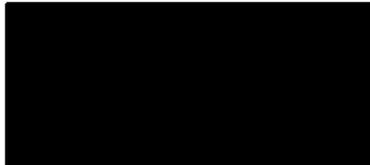
Signature Witnessed by: N/A

Witness Statement

Continuation of Statement of Thomas Harman

and do not prevent others committing offences in the same area. It is therefore not clear what the impact of the injunctions are on the local area.

It is therefore clear that perpetrators have relative freedom to commit ASB and criminal damage because there is little that family members, police or other partners can do to prevent this behaviour. This is a continuing problem which is having a severe detrimental effect on the community, and causing a significant demand on the police and partner agencies. Adding prohibitions to the PSPOs in LANGLEY, COLNBROOK and FOXBOROUGH will therefore provide enforcement options that will increase the risk of offending. This action is necessary due to other solutions proving ineffective and is proportionate to the effect of the behaviour on local residents.



Signature: Thomas Harman

Signature Witnessed by: N/A

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SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 17th December 2018

CONTACT OFFICER: Misha Byrne, Access Fund Project Manager
(For all enquiries) (01753) 477 243

WARD(S): All

PORTFOLIO: Councillor Carter – Planning and Transport

PART I
NON-KEY DECISION

SLOUGH CYCLE HIRE/HUB UPDATE**1 Purpose of Report**

Further to a Cabinet meeting of 16 July 2018, a report on progress of the cycle hire and cycle hub was requested by Cabinet due for December 2018.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve:

- (a) That the proposed improvements and cost savings to overall management of Slough Cycle Hire/ Cycle Hub be noted.
- (b) That the funding options for Slough cycle hire beyond March 2020 be reviewed.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**3a. Slough Joint Wellbeing Strategy Priorities**

Priorities:

Improving mental health and wellbeing – Cycling can contribute to maintaining physical and mental health. Switching more journeys to active travel will improve health, quality of life and the environment

Housing – Improving integrated transport links in the area and giving greater choices for residents as to where they can live by improving access to work and facilities

Summarise the key needs assessment data relating to the issue in question as contained within the JSNA. The JSNA must form part of the evidence base that gives the reason as to why the recommended or required action / decision being requested needs to be taken.

3b Five Year Plan Outcomes

Explain which of the Five Year Plan's outcomes the proposal or action will help to deliver. The outcomes are:

- Slough children will grow up to be happy, healthy and successful

Increased cycling levels will lead to fewer cars on the road providing safer, cleaner environment for Slough's children.

- Our people will be healthier and manage their own care needs.
Cycling can contribute to maintaining physical and mental health.
- Slough will be an attractive place where people choose to live, work and stay
Reduced traffic congestion through increased cycling will result in improved air quality and safer roads, making Slough a place where people want to live, work and visit
- Our residents will live in good quality homes
Improved integrated transport links in the area, giving greater choices for residents as to where they can live and access work and facilities
- Slough will attract, retain and grow businesses and investment to provide opportunities for our residents
Continuing to work with businesses to reduce congestion on Slough's roads and provide integrated transport options will reduce employee's travel time, and provide reliable travel times.

4 **Other Implications**

(a) Financial

No financial implications as this is an update report.

Slough Cycle Hire	Previous management annual costs	Proposed management annual costs
Redistribution and maintenance of fleet Technology for bikes/docks Management of scheme	£152,111.16	£82,000
Hub Rent Hub Rates (reduced charity rates) Hub maintenance (approximate) Hub computerised entry system	£19,862	n/a

Transfer to the new management model will provide approximate cost savings of £70k immediately which includes separation of the cycle hire/hub contract. In addition, closure of the Brunel Way cycle hub will provide a saving of rent/rates of £20k.

A subsidy of approximately £80k per annum for Year 1 of the new management model will be met by the DfT grant funded Access Fund programme. The new model forecasts that improved cycle hire sponsorship, advertising and use of planning agreements will reduce the requirement to subsidise the scheme in the future.

(b) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
To note proposed improvement to overall management of Slough Cycle Hire.	Low usage of cycle hire scheme. Unused and costly infrastructure – reputational risk to the Council.	KPI's and setting objectives.	Political – (Severity/negligible: Probability/low) = rating 6	Streamline management function to improve accountability. Improvements to membership sign up. Governance of scheme brought in-house.
To note consideration of long term funding of Slough cycle hire / cycle hub	Funding is available for the cycle hire scheme for the period 2018/19 and 2019/2020. No additional funding has been allocated beyond this period.	KPIs and setting clear objectives with commercial operator	Financial – (Severity/negligible: Probability/low) = rating 6	Developing new KPIs and clear objectives with new commercial operator to increased patronage and advertising. Ensuring governance of scheme is managed in-house. Increasing advertising on infrastructure.

(c) Human Rights Act and Other Legal Implications

There are no HR or legal implications resulting from this report

(d) Equalities Impact Assessment

An EIA was completed on the original scheme, which anticipated positive benefits for all those physically capable of riding a bicycle, (in terms of accessibility and health). However, it is not possible to collect accurate equalities data on current users. This report highlights low usage in areas outside of the main commuter locations. The cost implications of maintaining these local hubs, which can help to improve access for different groups, needs to be weighed up against sustainability and current low use. It is anticipated that general access to the scheme will be improved by simplifying the registration process and allowing users to access the scheme immediately, without need to pre-register bank details which may be putting off some groups. The scheme will continue to be monitored.

5 **Supporting Information**

- 5.1 SBC investment in Slough's cycle hire infrastructure has reached near completion to provide well located docks distributed across the borough to support the integrated transport offer in Slough. During this SBC funded phase of infrastructure expansion employment density, rail commuters and residential hubs have continued to be considered in the siting of the docks.
- 5.2 Slough Cycle Hire is presently transitioning to a new management model. Both Slough cycle hire and the Brunel Way cycle hub were previously managed by Groundwork South Ltd under a single contract. However, a decision was made by SBC Officers not to renew the cycle hire contract which ended on 30th September 2018. Due to low usage and significant ongoing costs it was also decided to close the existing hub. This has allowed the future contract management of the Slough Cycle Hire and a cycle hub to be separated, providing significant cost savings to the Council.
- 5.4 An exemption has recently been granted by SBC's procurement team to retain Intelligent Transport Systems (ITS) to takeover the contracted management of Slough Cycle Hire. Initially sub-contracted by Groundwork South Ltd to deliver the back-office function of the cycle hire scheme, ITS has exclusive rights in the UK to use Smoove, a French company that developed the software to manage bike usage, user registration and reports if there are operational issues. The existing fleet is entirely managed by Smoove's technology with the software package being translated from French to English for the Council.
- 5.5 ITS is managing the upgrade of the existing software to introduce SabiWeb2. Moving the technology to this new platform will provide an improved user experience, including enabling cyclists to use the 'Pay and Pedal' model where they can access the scheme immediately without pre-registering their details or providing bank details. In addition, the previous system also did not provide any detailed monitoring functionality thereby making it difficult to respond quickly to issues or to launch dedicated promotions to incentivise increased usage of the scheme. By contrast, SabiWeb2 facilitates immediate data monitoring, provides live information of current status and promotions can be delivered quickly with metrics generated to measure successes and/or apply lessons learned.
- 5.6 ITS will also manage the redistribution and maintenance of the cycles directly. Using an electric vehicle, a mobile mechanic will respond to any issues and undertake the redistribution of the bikes. This will offer a more responsive service as well as provide cost savings.
- 5.7 ITS is well positioned to takeover management of the scheme, having sound experience in cycle hire schemes including involvement in the set up of the Belfast and London cycle hire schemes and operating and managing Kingston University's cycle hire scheme. Therefore, streamlining the management function to retain ITS is considered as appropriate - providing scheme continuity as is consolidating the management function to ensure their skills, experience and local knowledge are utilised. ITS will be supported and governed by a SBC Officer to support ITS, sharing established links with local businesses, developers and community groups.
- 5.8 This approach will require a subsidy from SBC. This will be met via a Department for Transport grant for the remainder of 2018/19 and for 2019/20 but no funding

stream has been identified beyond this period. Revenue from membership and daily use will contribute to operational costs but sponsorship deals, advertising and planning agreements offer the greatest potential in assuring the long term sustainability of the scheme. To date, this has not been fully utilised. ITS however has already-established relationships with potential sponsors and is familiar with the processes to follow in order to secure these types of deals.

- 5.9 There are now 17 docks (2 yet to go live) in the borough and it is anticipated that the cost of funding any future docks and fleet upgrades will be met by local businesses and/or developer contributions via S106/S278 agreements where possible. Due to the age of some of the bikes an upgrade of the fleet will need to be phased in. Rolling advertising on updated docking infrastructure may potentially provide an opportunity to offset costs with the dock upgrade also potentially facilitating the introduction of a mixed fleet of conventional and electric bikes.
- 5.10 Usage figures remain low in some areas. While the docks at both Slough and Burnham stations, and Slough Trading Estate, have been well used, other areas such as Trelawney Avenue and Britwell have experienced low patronage. This indicates that while commuters have realised the benefits of the scheme, the next phase of Slough Cycle Hire development will need to focus on progressing the scheme to become a valued community asset.
- 5.11 An issue with the existing sign up process is that potential users only complete one stage of the process and do not sign up fully to the scheme. It is evident that there is a reluctance of potential users to commit to the second stage of their application process which is to provide their bank details online, indicating that a significant number of potential cyclists are being discouraged by the complexity of the existing sign up process. The transition to SabiWeb2 should correct this issue.
- 5.12 Marketing of the cycle hire scheme to date has been poor contributing to the lower than anticipated hire numbers. Greater integration of the scheme into local and national promotional initiatives (Bike Week, Love to Ride commuter challenges) will be introduced as well as publicising how cycling can contribute to health improvements in Slough.
- 5.13 An official relaunch of the scheme will take place in the Spring with a wide range of different marketing, promotional and financial incentive tools set in place to appeal to a wider cross section of user groups. ITS will visit local businesses and wards to encourage increased take-up. Greater community use will also be promoted. The DfT grant funded Access Fund has targets to deliver improved travel opportunities for job-seekers and also to promote active travel in areas experiencing the highest health deprivation indices. Targeted events will be organised to meet the needs of these audiences, offering discounts on Slough Cycle Hire. Slough residents may also benefit from discounted use if using the proposed Slough Card which is presently being scoped.

Cycle Hub

- 5.14 The Brunel Way cycle hub was decommissioned once the contract for the Cycle Hire and Hub with Groundwork South Ltd came to an end on the 31st September 2018. Groundwork South had already determined that the hub did not deliver sufficient revenue and gave notice to end this element of the combined cycle hire and cycle hub contract.

- 5.15 Due to low usage figures alongside a review of costs and resources required to maintain the hub it was clear that this facility did not offer best value and a decision was made by SBC officers to close the hub.
- 5.16 A new hub is being considered in the vicinity of the station which is in keeping with the new public realm improvements in the area. Officers are currently in discussions with GWR and Network Rail to review potential sites. SBC officers will work with Network Rail and GWR to ensure cyclists using Slough Station platforms on an informal parking basis will be redirected to the new hub thereby allowing station platforms to be kept clear to improve platform safety while also ensuring greater membership of the new hub. Officers will also review cycling data at Burnham and Langley stations to consider the introduction of cycle parking hubs for these stations if viable.
- 5.17 Cost savings will be made given that the contract management of the new hub will no longer be required with the operational function being brought in-house to include managing membership, reporting faults etc. Importantly, SBC are no longer required to pay rent/rate for the Brunel Way premises for the hub facility or incur considerable ongoing maintenance costs. Until a new site has been identified, it is unclear at this stage of potential costs of procuring new premises.

6 **Comments of Other Committees**

Recommendation from NCS Scrutiny to review Bike Hire and Hub.

7 **Conclusion**

The transition to the new management model for Slough cycle hire will provide cost savings immediately. The introduction of SabiWeb2 will provide an easier sign up process for new members, combined with increased marketing will increase patronage. This will be carefully monitored by a dedicated SBC officer. Any subsidy funding will only be available up until March 2020.

It is proposed that an update be submitted to Cabinet in one year's time, outlining the progress to date and future proposals for Slough cycle hire.

8 **Appendices Attached**

'A' - SWOT analysis

9 **Background Papers**

- '1' - Transport for Greater Manchester, Cycle Hire Study Report, June 2013
- '2' - Feasibility study for a central London cycle hire scheme, Nov 2018
- '3' - Successful Bike Share Scheme Development, October 2016

Appendix A - SWOT analysis Slough Cycle Hire

Strengths	Weaknesses
Good visibility which helps raise awareness	Significant capital funding required
Certainty of locating a cycle, leading to confidence in system	Subsidy needed for ongoing operations
Integrated transport option demonstrating Slough's transport aspiration and commitment	Additional cost of providing physical infrastructure
Ability to hire bike with and without smartphone app	Legal issues in siting hubs (planning, TROs etc)
Reputational benefits to council if successful (branding etc)	Potential difficulty in providing hubs in key locations (e.g. due to lack of public space)
Council investment in scheme provides greater scope to influence scheme development (scheme geography, target markets etc.)	Greater expense in removing scheme if it performs poorly, together with reputational damage
Good commuter use at some key docks	Scheme may not reach critical mass due to expensive start-up costs, leading to it under-performing
Improving connectivity to services by offering first mile/last mile connectivity	Lack of flexibility in expanding scheme or moving hubs
	Difficulties of providing hubs on private property or on highway (possible loss of car parking)
	May have higher costs for users
	Low use at community located hubs
	SabiWeb 1 sign up deters majority of potential cyclists
	Low propensity to cycle amongst demographic due to real and perceived dangers of cycling
	Low awareness of overall cycle hire scheme
Opportunities	Threats
More sponsorship opportunity (at docking stations and because scheme gives greater sense of permanence, visibility)	Risk of poor take-up could lead to significant ongoing operational costs to Council
Ability to link expansion to development (e.g. through S106/ S278)	Fixed sites difficult to move if required by development or highway works
Dedicated SBC officer govern scheme and oversee contract management	Reliance on one supplier due to exclusivity rights for all associated technology
Changeover of management contractor to provide refresh to entire scheme	New management contract subsidised by Access Fund until 2020. SBC revenue likely to be required beyond this period.
Introduction of e-bikes to fleet via planning agreements	
Reporting function of SAbiWeb2 upgrade will significantly improve data collection	
Ability to upgrade fleet through development agreements	
Changeover of management and dedicated SBC Officers to support scheme allow a refresh	
Create a community asset - provide discounts to different potential user groups (i.e. jobseekers)	
Governance of operations brought in-house to address issues quickly and to focus dedicated promotion	

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SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 17th December 2018

CONTACT OFFICER: Catherine Meek, Head of Democratic Services
(For all enquiries) 01753 875011

WARD(S): All

PORTFOLIO: Leader, Regeneration & Strategy – Councillor Swindlehurst

PART I
NON-KEY DECISION

NOTIFICATION OF DECISIONS**1. Purpose of Report**

To seek Cabinet endorsement of the published Notification of Decisions, which has replaced the Executive Forward Plan.

2. Recommendation

The Cabinet is requested to resolve that the Notification of Decisions be endorsed.

3. Slough Joint Wellbeing Strategy Priorities

The Notification of Decisions sets out when key decisions are expected to be taken and a short overview of the matters to be considered. The decisions taken will contribute to all of the following Slough Joint Wellbeing Strategy Priorities:

1. Protecting vulnerable children
2. Increasing life expectancy by focusing on inequalities
3. Improving mental health and wellbeing
4. Housing

4. Other Implications**(a) Financial**

There are no financial implications.

(b) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications. The Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 require the executive to publish a notice of the key decisions, and those to be taken in private under Part II of the agenda, at least 28 clear days before the decision can be taken. This notice replaced the legal requirement for a 4-month rolling Forward Plan.

5. Supporting Information

5.1 The Notification of Decisions replaces the Forward Plan. The Notice is updated each month on a rolling basis, and sets out:

- A short description of matters under consideration and when key decisions are expected to be taken over the following three months;
- Who is responsible for taking the decisions and how they can be contacted;
- What relevant reports and background papers are available; and
- Whether it is likely the report will include exempt information which would need to be considered in private in Part II of the agenda.

5.2 The Notice contains matters which the Leader considers will be the subject of a key decision to be taken by the Cabinet, a Committee of the Cabinet, officers, or under joint arrangements in the course of the discharge of an executive function during the period covered by the Plan.

5.3 Key Decisions are defined in Article 14 of the Constitution, as an Executive decision which is likely either:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

The Council has decided that any expenditure or savings of £250,000 or more shall be significant for the purposes of a key decision.

5.4 There are provisions for exceptions to the requirement for a key decision to be included in the Notice and these provisions and necessary actions are detailed in paragraphs 15 and 16 of Section 4.2 of the Constitution.

5.5 To avoid duplication of paperwork the Member Panel on the Constitution agreed that the Authority's Notification of Decisions would include both key and non key decisions – and as such the document would form a comprehensive programme of work for the Cabinet. Key decisions are highlighted in bold.

6. Appendices Attached

'A' - Current Notification of Decisions – published 16th November 2018

7. Background Papers

None.

NOTIFICATION OF DECISIONS

1 DECEMBER 2018 TO 28 FEBRUARY 2019

Date of Publication: 16th November 2018

SLOUGH BOROUGH COUNCIL

NOTIFICATION OF DECISIONS

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

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This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email catherine.meek@slough.gov.uk (no later than 15 calendar days before the meeting date listed).

What will you find in the Notice?

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

What is a Key Decision?

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

Who will make the Decision?

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- | | | |
|---|---|-------------------------|
| • | Leader of the Council - Regeneration & Strategy | Councillor Swindlehurst |
| • | Deputy Leader - Transformation & Performance | Councillor Hussain |
| • | Environment & Leisure | Councillor Anderson |
| • | Planning & Transport | Councillor Carter |
| • | Regulation and Consumer Protection | Councillor Mann |
| • | Corporate Finance & Housing | Councillor Nazir |
| • | Health & Social Care | Councillor Pantelic |
| • | Children & Education | Councillor Sadiq |

Where can you find a copy of the Notification of Decisions?

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: catherine.meek@slough.gov.uk. Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

How can you have your say on Cabinet reports?

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

What about the Papers considered when the decision is made?

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

Can you attend the meeting at which the decision will be taken?

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

When will the decision come into force?

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

What about key decisions taken by officers?

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

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6

Are there exceptions to the above arrangements?

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

Cabinet - 17th December 2018

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Medium Term Financial Strategy Update</u></p> <p>To receive an update on the latest medium term financial planning assumptions for the Council and take any decisions relating to savings and growth plans as part of the budget setting process leading to Budget Council on 21st February 2019.</p>	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<p><u>Council Taxbases for 2019/20</u></p> <p>To present information on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2019/20 financial year.</p>	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None		
<p><u>Trelawney Avenue Community Hub</u></p> <p>To receive an update and take decisions on the plans for the Trelawney Avenue Community Hub as part of the wider redevelopment plan previously agreed by Cabinet.</p>	R&S, H&S	Langley Kedermister	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None		Yes, p3 LGA
<p><u>SAB - Review of Asset Purchases 2018</u></p> <p>To receive a report informing the Cabinet of the asset purchases approved by the Strategic Acquisitions Board.</p>	R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None		Yes, p3 LGA

Portfolio Key – R&S = Regeneration and Strategy, T&P = Transformation & Performance, E & L = Environment and Leisure, C&E = Children & Education, P & T = Planning & Transport, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, F&H = Corporate Finance & Housing

Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

<u>Hotels Project - Review and Approval of Business Case</u> To consider approval of the business case for the hotels project on the Old Library site in Slough town centre.	R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None		Yes, p3 LGA
<u>Disposal of Youth and Community Centre, Darvills Lane, Slough</u> To seek approval for the disposal of the Youth and Community Centre, Darvills Lane, Slough, SL1 2PH to the Pakistan Welfare Association.	R&S	Chalvey	All	Stuart Aislabie, Principal Asset Manager Tel: 01753 477226	-	None	√	Yes, p3 LGA
<u>Update on HB Public Law Services</u> To consider an update on the HB Public Law Services provided to the Council.	T&P	All	All	Sushil Thobhani, Service Lead Governance Tel: 01753 875036	-	None		
<u>Slough Cycle Hire and Hub Update</u> As agreed by the Cabinet at its meeting on 16 th July 2018, to receive an update on the cycle hire and hub schemes to promote sustainable travel.	P&T	All	All	Savio DeCruz, Service Lead Major Infrastructure Projects Tel: 01753 875640	-	None	√	
<u>Public Spaces Protection Orders</u> To seek approval for Public Spaces Protection Orders in the Foxborough, Langley and Colnbrook and Poyle wards to address current issues of anti-social behaviour affecting the local community.	R&C	All	All	Ian Blake, Neighbourhood Manager Tel: 07917 092909	-	None	√	

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Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

<u>References from Overview & Scrutiny</u> <i>To consider any references from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Cabinet - 21st January 2019

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>CHRA Rents & Service Charges 2019/20</u> To consider the Housing Revenue Account rent and service charge for 2019/20 and, if agreed, recommend the changes to full Council.	F&H	All	All	Neale Cooper, Head of Finance (Transformation) Tel: (01753) 875417	NCS Panel	None	√	
<u>Council Tax Support Scheme 2019-20</u> To agree a scheme for the administration of Council Tax support for 2019-20.	F&H	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	
<u>Cashier's Service Update</u> Further to the decisions of the Cabinet on 15 th October 2018, to consider the options and take further decisions arising from the investigative work on the future provision of the Council's cashier's service.	F&H	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		

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Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

Hub Strategy Update To consider approval of the Council's strategy for the future community hubs in Slough.	H&S, R&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None		Yes, p3 LGA
<u>References from Overview & Scrutiny</u> <i>To consider any references from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

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Cabinet - 4th February 2019

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Performance & Projects Report: Quarter 3, 2018/19</u> To receive a report on the progress against the Council's performance indicators, priorities and key projects for the period between October to December 2018.	T&P	All	All	Dean Tyler, Service Lead Strategy & Performance Tel: (01753) 875847	O&S	None	√	

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Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

<u>Quarterly Financial Update - Revenue, Quarter 3 2018/19</u> To receive an update on the latest revenue position and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	O&S	None	√	
<u>Quarterly Financial Update - Capital, Quarter 3 2018/19</u> To receive an update on the capital programme for the third quarter of the year.	F&H	All	All	Barry Stratfull, Service Lead Finance Tel: (01753) 875748	-	None	√	O&S
<u>Five Year Plan 2019-2024</u> To consider, and if agreed, to recommend to Council the refreshed Five Year Plan setting out the Council's strategic priorities.	R&S	All	All	Dean Tyler, Service Lead Strategy & Performance Tel: (01753) 875847	-	None	√	
<u>Revenue Budget 2019/20 and MTFs 2019-2023</u> To consider, and if agreed, to recommend to Council the Revenue Budget 2019/20 and the Medium Term Financial Strategy 2019-2023.	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S, 31/1/19	None	√	
<u>Capital Strategy 2019-2024</u> To consider, and if agreed, to recommend to Council the Capital Strategy for the period between 2019-2024.	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S, 31/1/19	None	√	

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Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

<u>Treasury Management Strategy 2019/20</u> To consider, and if agreed, to recommend to Council the Treasury Management Strategy for 2018/19.	R&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S, 31/1/19	None	√	
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and the Scrutiny Panels.</i>	T&P	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	R&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

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